

# Ekkewe Cover Letter

## Masouan

Makkei eche Cover Letter- Ekkoch Annuk Kopwe Chechemeni  
Aea Ewe Listen Angang  
Taropwen aninnis fan itan ewe Cover Letter  
Napanapan  
Katonsefani ochun om Cover Letter



**FUTURES THROUGH TRAINING**

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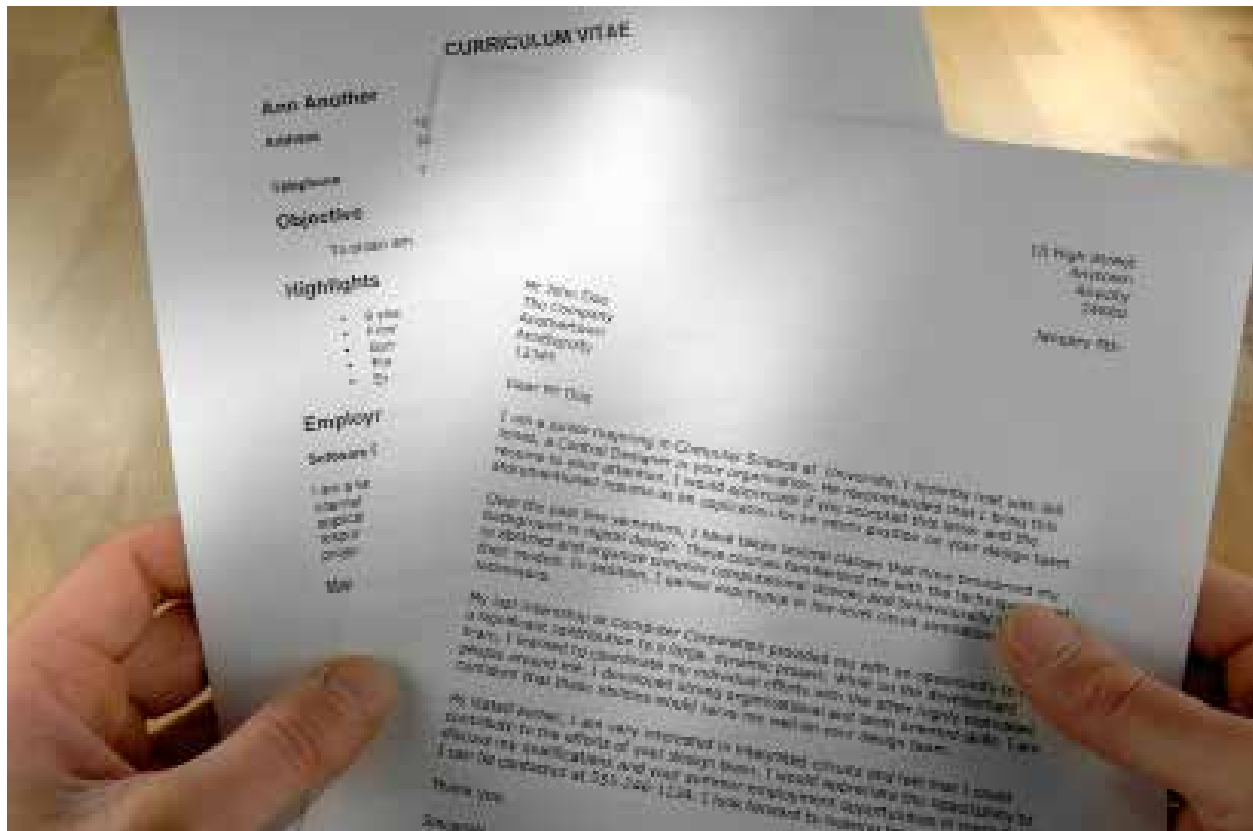
**UTAH FARMWORKER PROGRAM**

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# Ekkewe Cover Letter-Nepoputan Porausen Ewe Cover letter

Eche Cover Letter a eche taropwe ka makkei pwe epwe fiti om resume. Non ei taropwe ka tongeni awewe ngeni ewe kompani menni angang ka mochen tonong non, me pwata kopwe fakkun öch ngeni ewe angang. Iei om tufichin anapano öchun ewe chok eche resume meinisin ra kan aea, pwe epwe pwisin porausum, kopwe pwan tongeni awora ekkewe chok mettoch ewe kompani ra kan mochen.

Non ei taropwe, aupwe anisuk pwe kopwe sinei met epwe pachenong non eche Cover Letter. Aupwe pwan aituk ifa usun kopwe fori eche Cover Letter mi öch.



**Fori pwan eche cover letter iteitan fansoun  
ka kutta pwan eu angang.**

# Ekkewe Cover Letter- Makkei eche Cover Letter- Ekkoch Annuk Kopwe Chechemeni

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Ese öch kopwe chok akaea ewe chok “To Whom It May Concern” (Ien mi kan aucheani) non ewe Cover Letter. Iwe kopwe makkei pwan eche fan itan iteitan angang meinisin fiti eche resume.

Iteitan fansoun ka makkei eche Cover Letter, a wor ekkoch annuk kopwe chechemeni:

- 1. Kopwe Taipini om Cover Letter:** Esor eu kompani repwe afanniuk ika ka ngenir eche Cover Letter ka chok pwisin makkei ren poum. Ekkewe kompani ra mochen pwe nour chon angang repwe fakkun angangöch, wewen pwe meinisin om angang epwe fakkun öch.
- 2. Akouku ewe Cover Letter ngeni eche page.** Ekkewe aramas ra kan wisen kakaton ekkewe resume me Cover Letter, mi kouk ar fansoun. Kopwe achocho om kopwe ngenir met ra mochen non mochamochen kapas, repwe afanniuk nap seni ika ka makkei chommong. Ika ngenir nap seni eche chok page, naman resap aneani, repwe pwan ekiiki pwe kese sinei angang.
- 3. Kopwe pwan fori eche cover letter epwe fiti ewe resume fansoun meinisin:** Ina mo ika ese makk non ewe poraus pwe ra mochen eche. Chommong ekkewe kompani resap apachanong pwe ra mochen Cover Letter fitifengen me om Resume pun mi kame anongonong won fitu kapas ra makkei, nge ra chok nuku aramas repwe sinei. Ika ka awora om fansoun ne fori eche Cover Letter kopwe öch seni ekkewe ekkoch rese pwan fori.
- 4. Anapanapöchu om Cover Letter.** Repwe aunguk won om cover letter, a wor ekkoch mettoch ka tongeni fori pwe kopwe anapanapöchu. Mina ewe “Spell Check”( katon sefani tichikin ekkewe kapas meinisin pwe mi pung) Pii pwe ewe Cover Letter a nönnö ren ewe a nom non ei paket. Kesap pwan numi, pii pwe ese nimengau, chechun are fitkoko.
- 5. Siknachur won om Cover Letter:** Om Cover Letter ese wes tori ka siknachur won. A ürenien angang pwe kopwe siknachur won noum kewe taropwe meinisin, iei usun kopwe pwarata ngeni ekkewe kompani pwe en ka pwisin makkei ewe taropwe. Fan ekkoch repwe tungor om kopwe fax ngenir om cover letter me resume. Resap angei wesewesen ewe siknachur nge epwe chok pwa non ewe fax. Ika ewe kompani ra mochen repwe angei ewe resume fitifengen me ewe cover letter non email, kopwe printini, kopwe siknachur won, me scanini. Kopwe tinano non eu “attachment”.

**Kesap Tongeni Makkei “To Whom It May Concern”  
(ngeni ien epwe aucheani)**



# Cover Letter- Aea Ewe Listen Angang

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Nupwen eu kompani ra makkei ar poraus pwe ra mochen kutta chon angang a wor fitu neni ra tongeni makkei non. Ekkoch neni mi kamë anongonong won fitu kapas ra makkei usun ika ra makk non ekkewe newspaper are won komputer. Ekkoch neni rese kamë, nge mi chok kouk fitu kapas ra tongeni makk are watten ewe neni ra tongeni makk non usun ekkoch neni won komputer are ewe listen angang non ewe sop. Ekkoch ekkewe neni won komputer rese kamë, ese pwan kouk watten ar poraus usun ewe State employment services.

Ese nifinifin ian chok ewe kompani ra mochen makkei ar poraus ia are fitu taman ar poraus, kopwe chok tongeni kuna porausen met sokkun chon angang ewe kopmani a mochen.

Kopwe aea ekkewe mettoch non ar we poraus ren om kopwe makkei om we cover letter. Ina usun kopwe fat pwe ka ngenir ewe sokkun poraus ra aucheani pwe epwe anisir ne finuketa pwe kopwe tonong interview reir. Ekkei ekkoch mettoch ka tongeni for ngeni om cover letter pwe kopwe anapano öchun, epwe pwan anapano om tufich ne angei ewe interview.

## 1. Aea chok ekkewe it ra makkei non ar we porausen kutta chon angang.

Iteitan komnpani me kompani a wor ar pwisin kapas ra kan aea ne eita ekkewe sokkopaten wis meinisin. Pwe kesap awora osukosuk kopwe aea ekkewe chok kapas ra pwisin aea non ar we porausen kutta chon angang.

## 2. Kopwe aimufeseni om taropwen kutta angang ren meinisin ekkewe angang.

Kesap makkei ru sokkun angang won echë chok cover letter ina mo ika a wor ru sokkun angang non eu chok kompani ka mochen tonong non. Fan ekkoch ekkewe resume fan itan pwan eu angang epwe no ngeni pwan emon nge ekkewe ekkoch nge pwan emon. Pwe epwe wor om



## Ekkewe Cover Letter- Aea Ewe Listen Angang

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tufich ren ir me ruu makkei echë fan itan ewe aeuin pwan echë fan itan ewe eu pacheta om resume ren ir me ruechë pwan tinireno pwisin.

### **3. Aea chok ekkewe kapas ra makkei non ar ewe porausen kutta chon angang.**

Mi wor ekkoch mettoch ekkewe kompani ra pwisin kutta ren nour chon angang, iwe ra makkeiretiw non ar we esinesinen kutta chon angang. Chommong ekkewe kompani ra kan cheki ekkewe resume won komputer are won taropwe ika a makk ekkewe tufich, nipwakoch, sinei, me sukun a makk non ar we esinesinen kutta chon angang. Ika a wor wanu kapas seni ewe esinesinen kutta chon angang non echë cover letter epwe watte tufichen angei ewe interview nap seni echë a chok makk ru kapas seni ewe esinesinen kutta chon angang. Ar kewe kapas mi auchea me reir, iwe kopwe ani kapas

met ra ani kapas. Kesap siwini ekkewe kapas pwe kopwe anapano. Ika ewe esinesin a makk, “aua kutta emon mi achocho, mi sinei angang fengen ren aramas, mi pwan sinei angang won komputer” -- Kesap makkei “ngang emon mi wenechar ua pwan angoch ne angang ren aramas, ua pwan sineinapei komputer. Nge epwe fen öch kopwe makkei, “ngang emon mi achocho, u pwan sinei angang fengen ren aramas, ua pwan sinei angangen komputer usun, Excel, Power Point, me Web Design.

Ika ewe esinesinen ese makk och poraus me nukun itan ewe wis me numpan phone, ka tongeni kökö pwe kopwe angei pwan och porausen ewe angang, ika ese öch na kopwe chok ekieki met repwe mochen seni nour chon angang pwe kopwe makkei ekana mettoch.



# Ekkewe Cover Letter - Taropwen Fori Ewe Cover Letter

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## PORAUSEN EWE ESINESINEN KUTTA CHON ANGANG:

Directions: Kutta eu esinesinen kutta chon angang en mi mochen tonong non. Ren ewe Internet me ewe esinesin kopwe enueni ekkei kapas eis. Iwe mwirin kopwe aea ewe Taropwen Napananpen ewe Cover Letter ne taipini om we.

1. Ifa itan ewe kompani?

2. Ifa itan ewe chon wisen hireni aramas?

3. Ian ewe kompani a nonnom ian?

4. Ifa itan ewe sikkun angang? Makkei chok met a makk won ewe esinensinen kutta chon angang.

5. Ian ka kuna me ian ewe esinesin?

6. Met ewe kompani a kan pwisin pwapwa ren? Met ra kan fori?

7. Met sikkun sukun mi namwot ren ewe angang? Makkei chok met a makk won ewe esinensinen kutta chon angang.

## Ekkewe Cover Letter - Taropwen Fori Ewe Cover Letter

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8. Met ewe kompani ra mochen nour chon angang repwe sinei? Makkei chok met a makk won ewe esinensinen kutta chon angang.

9. Met sokkun nipwakoch are tufich ewe kompani epwe mochen seni nour chon angang? Makkei chok met a makk won ewe esinensinen kutta chon angang.

10. A wor pwan ekkoch mettoch ka mefi epwe fakkun anisuk pwe epwe pwa pwe ka fakkun och ngeni ewe angang?

11. Ifa usun repwe kokoruk? Numpan noum cell phone? Pwan eu numpan phone?

# Ekkewe Cover Letter - Napanapan

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{Indent}

Ran:

{Enter}

{Enter}

{Enter}

{Enter}

Itan Ewe Kompani

Ian a nonnom ia

Sop, Fonu Zip Code

{Enter}

Dear [Itan ewe chon wisen hireni aramas],

{Enter}

{Indent}I am writing to apply for the [Itan ewe sokkun angang usun chok a makk non ewe esinesin ] job that I learned about through [Ia ka kuna me ia ewe esinesin, are ifa usun ka sinei porausen ewe angang]. I am very interested in this job.

{Enter}

{Indent}Your company is known for [Foffor, Met ewe kompani ra kan fori mi och – ika a wor an ewe kompani website, Ka tongeni tota won komputer pwe kopwe kutta pwan och poraus].I am impressed because [Makkei 2 ika 3 Mettoch Ka Sani usun ewe Kompani]. [Unusan itan ewe Kompani] is a good company and I would really like to be a part of the team.

{Enter}

{Indent}I would be great choice for this job because I have [Fitu Ier] years experience [Makkei itan ewe sokkun angang, are ika a wor om sinei epwe anisuk non ei sokkun angang, makkei porausen ekkana mettoch]. I can [Makkei ekkewe mettoch seni ewe esinesin en mi tufichen fori.] I can learn how to [Ekkewe mettoch a makk non ewe esinesin kese mo tongeni fori nge ka tongeni kaeo ngeni]. I [Makkei ekkewe sokkun license are sertifikit mi namwot usun a makk non ewe esinesin] Additionally, I am

[Makkei pwan ekkoch mettoch epwe anapano ar pwapwaituk. Usun ika: Ka sinei fosun ru fonu, En mi tufichen angang Over Time pwan non ammon me raninifel, etc.]

Please refer to my attached resume for more information on what I can offer your company.

{Enter}

{Indent} Please call me at [Numpan noum phone] to schedule an interview.

{Enter}

{Enter}

{Indent}

Sincerely,

{Enter}

{Enter}

Om Sijnachur

{Enter}

{Enter}

{Indent}

Itom we

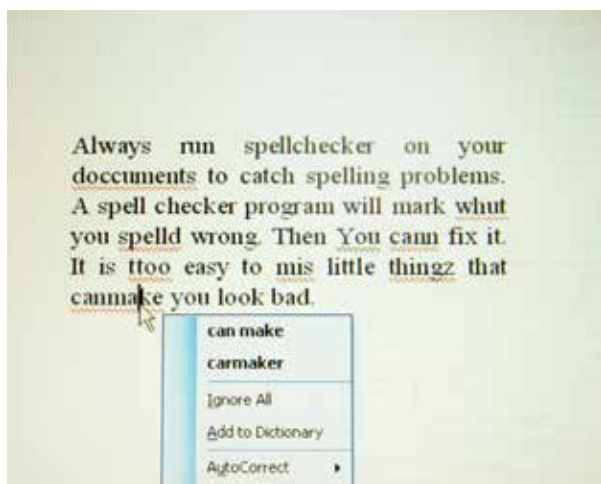


# Ekkewe Cover Letter- Katonsefani öchun om Cover Letter

Me mwen ka ngeni eu kompani om cover letter, kopwe katon ika a wesewesen öch. Ekkei ekkoch mettoch ka tongeni fori pwe kopwe cheki öchun om we cover letter, kuna met a mwan me apungu. nönnö chok ren ekkana mettoch ka fori ne anapano öchun om cover letter.

## 1. Mina ewe Spellchecker.

Napengeni ekkewe prokramen makk, a wor ei sokkun. Ewe komputer epwe pwarata ngonuk met mi mwan ren tichiken ekkewe kapas, are ika ese pung om aimufeseni ekkewe kapas, pwan ika mi ititingau om makk. Kopwe aea ewe komputer ren om kopwe kutta met mi mwan pwe kopwe apungu me mwen kopwe ngeni emon.



## 2. Katonsefani nupwen ra pechekun mesom kewe.

Fan ekkoch kopwe pekus ika ka angang won om resume non fansoun tam, nge kesap chiwen tongeni kuna met mi mwan. Kopwe feino seni om resume, witi eu ika ruu ran me mwen ka niwiniti. Naman kopwe kuna chommong mettoch kese kuna akkom, kopwe fen mwuttir ne apungu seni ika ka chok awesano fan eu chok.

## 3. Pwisin kapas eis ngonuk ekkei kapas eis pwe kopwe katon ika mi monata pwe ekkewe ekkoch aramas repwe kuna.

- Mi ningoch?
- A echë chok page?
- Meinsin ekkewe kapas mi unus? (September, esap sept ; West esap W“Worker Protection Standards pesticide Training” esap wps;” English as a second language esap ESL; Utah esap UT).
- A wor ekkoch ai nipwakoch rese pachenong?
- A pwan wor ekkoch ai sertifikat are ai sinei use pwan makkei?
- Mi pung tichikin itan ewe kompani?
- Mi pung tichikin itan ewe chon wisen hireni aramas?
- Mi nönnö tichikin ekkewe wis ren met a makk non ewe esinesinen kutta chon angang?
- Mi pung tichikin meinsin ekkewe ekkoch kapas?
- Mi pung numpan nei phone?
- Ua pwan siknachur won?
- Ngang mi pwapwa ren nikinikin ei taropwe?

## 4. Kopwe ngeni unemon noum resume ar repwe cheki, pwan anisuk ne apungu:

Ka kon kane ngeni ewe angang, fan ekkoch kesap kuna met mi mwan. Kopwe kapas eis ngeni pwan emon, naman epwe kuna met mi mwan me apungu mwen kopwe ngeni ewe kompani. A och kopwe sokkopaten aramas ar repwe katon om cover letter. Kopwe fini aramas seni ekkei sokkun mwich:

**Pii pwe mi nonnofengen watten ewe neni, asan me fan ewe taropwe**

# Cover Letters - Reviewing the Quality of Your Cover Letter

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## **Chienom kewe are chon om famini, en mi sineir non ukukkun engon ier.**

Ekkei sokkun aramas ra sineik non fansoun tam. Repwe pwe sinei met mi och usum. Repwe pwan wenechar.

## **Noum Sense are chon aituk, ika chon asukunok:**

Ekkei aramas repwe sinei ar repwe apungu mettoch. repwe tongeni apugnu tichiken ekkewe kapas pwan ika mi ititingau, ra pwan tongeni aituk och mettoch epwe anisuk non ewe kinikinin sukun.

## **Chienom kewe chon angang:**

Ekkei aramas repwe sinei ifa usun ka angang. Repwe tongeni erenuk ika a wor om nipwakoch kese pwan kapachenong ra kuna nupwen ka angang reir. Ra pwan tongeni katon ika mi wenechar om poraus.

## **Noum kewe meinap:**

A nonno ekiekir me ekkew ekkoch meinap. Ra kuna usun om angang, om ausening ngeni met ra erenuk, pwan a ifa sokkun ekiekum. Ra sinei met mi auchea me ren ekkewe kompani, iwe ra tongeni anisuk pwe kopwe pwan makkei ekana mettoch.

## **Ekkewe ra wisen hireni chon angang:**

Ekkei sokkun aramas ra pin katon cover letter. Ra kuna sokopaten napanap, ra tongeni anisuk pwe kopwe anapano ochun are ningoch. Ra pwan sinei met ra pwisin sani ar repwe kuna won eche cover letter, pwan met rese sani. Ra tongeni anisuk om kopwe apungu ekkewe mettoch ra kan kukuna, pwe om resume epwe och seni ekkewe ekkoch.



## **Aramas kese sineir:**

Ekkei aramas rese sineik, iwe ra tongeni chok nenengeni ewe cover letter, esap anongonong won ami sineifengenikemi. Ra tongeni erenuk ika ewe resume a och ika mi namwot kopwe apachanong pwan och.

## **Chommong aramas resap sinei met repwe kutta are ifa usun repwe anisuk. Pwe epwe wor namwotan ar katon, kopwe erenir pwe repwe penueni ekkei mettoch:**

- Met ka kuna mi mwan?
- A mecheres om kopwe aneani?
- Mi ititöch?
- Mi naf met ua makkei usun ekkewe nipwakoch, sukun, sinei me ekkewe ekkoch mettoch ra tungor non ewe esinesin?
- Ka sinei och mettoch ua menukano?
- Ifa usun upwe anapano ochun?
- A anisie upwe nikinikin emon kopwe hireni? Ika ese, ifa usun upwe siwini?
- Ifan ewe mettoch ka wesewesen sani usun ai resume?

